

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, MAY 18, 2015, 6:00 P.M. CONFERENCE ROOM WOODRIDGE
LAKE CLUB HOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT

CALL TO ORDER: Raymond Turri Chairman and President of both boards respectively, called the meeting to order at 6:00 P.M.

ATTENDANCE: BOARD MEMBERS Ray Turri, Joan Lang and by conference call, Jim Mersfelder. Excused absence, Bob Goldfeld and Jim Hiltz. Also present Charlie Ekstrom WLSA Plant Manager and Richard Reis, Chairman of the WLSA Finance Committee.

APPROVAL OF MINUTES: The minutes of the Monday, April 20, 2015 meeting were presented for Approval. A MOTION WAS MADE BY Ray Turri seconded by Joan Lang to approve said minutes. There being no discussion on the minutes they were approved as presented. The Board approval of the minutes of the April 25, 2015 annual meeting of the District and the May 1, 2015 Special Meeting of the Board will be placed on the agenda for the June 15, 2015 meeting.

MONTHLY OPERATIONAL REPORT FOR PERIOD ENDING May 18, 2015: Plant Manager Charles Ekstrom reported on the following: Personnel: Jason Patrick used one personal day. Jason recently completed one Sacramento course and has begun another. Both courses should put Jason in a good position to be able to go for the Class IV Exam in January of 2015. Bob Mark Theriault and Michael Migaldi had perfect attendance. Charlie Ekstrom reported that he would not be in on Friday, but would be back on Monday. He would be traveling to St Louis to attend the high school graduation of his first granddaughter

Projects: Emergency Generator Maintenance: Annual Inspection of the emergency generators by Tower Generator other than general maintenance showed several items that required either repair or replacement. Received from Tower Generator was a quote of \$6,942.17 for the main plant generator. The quote included the cost for materials, labor and travel. Ray Turri discussed with Charlie the list of repairs and replacement parts needed to do the repairs and Charlie was instructed to put any repair work on hold until such time as Tower Generator has all the necessary replacement parts in hand before starting the work. Charlie Ekstrom reported that the generator is still in service and will function if needed.

Shelbourne Drive Laterals: Bill Colby has been notified that his quote of \$13,500.00 to install the three laterals had been accepted by the Board. All has been marked out and at this time, the work has been scheduled to start this week. Bill Colby would be acquiring the necessary permits and working cooperatively with the Town of Goshen relative to the opening up of the road and the temporary closing of the road for the installation of one of the laterals. Noted was the need to notify the Woodridge Lake Property Owners Association of the work to be done and Bill Colby should be informed that it being a busy holiday weekend, no work should be done on Friday afternoon or Saturday.

Charlie Ekstrom was given the contact name of John O'Brien the recently hired General Manager for the Woodridge Lake Property Owners Association.

Contracted bypass work at Plant Pump and Pump Station #6: Charlie reported that working with the Contractor the areas to be excavated located and marked for DBYD. Dave Prickett informed Charlie that the test pits are expected to be done Wednesday or Thursday of this week and instructed no Friday

work. Ray Turri instructed Charlie to meet with the meet with Marty Connor the Town of Goshen enforcement Officer relative to the acquiring of any necessary Inland/Wetland Permit.

Discharge Beds: Plant personnel have started to do some of the suggested modifications and repairs given by Joe Wettemann for some of the A and G beds. The work will continue for most of the summer. As requested by Joe Wettemann, all sampling wells have been identified and their locations have been sent to the State. In A-4 Bed a "French" drain was installed to direct any overflow to a lower "A" bed. The use of crushed stone for "French" drains instead of pipes will allow for easier mowing of the beds.

Plant Flows: The average daily flow for April was 156,000 gallons per day with a total precipitation of 4.27". To date for May, the average daily flow is 104,000 gallons per day with a maximum daily flow of 128,000. Precipitation to date for May is only 0.23"

Charlie Ekstrom reported that he has not received notification of any start date for the I & I project. He had been informed by Dave Prickett that due to the delays in getting the project going, the firm contracted to do the work had other projects ahead of the District going and they were looking at a mid-June start date. Ray Turri stated that he hoped the I & I work will have started before the June 5th meeting with USDA Engineers. If not, Frank, the USDA Construction Engineer overseeing the project will be on their backs to get the project moving.

Environmental Insurance Inspection: Tom McKiernan was in on Thursday, April 30th with the Environmental Insurance Company Agent to do the on-site inspection of the plant, operation facilities and pump stations required for environmental insurance coverage. Charlie stated he also provided them with a synopsis of the emergency response system being used by the District. There were no other items presented or discussed under the Operational Report and Charlie Ekstrom left the meeting at 6:10 P.M.

MONTHLY FINANCIAL REPORTS: Treasurer Jim Mersfelder reported on the following – April was a big month for receipt of delinquent taxes. Received from Tom Attea was \$4,264.35 in back taxes, interest and lien fees. The total collected in delinquent taxes in April was \$20,237.04. Four properties are either in foreclosure or bankruptcy which when paid will cleanup any delinquent taxes in the twenty month and older categories. The amount of delinquent taxes to be collected is down the lowest it has ever been.

The Budget summary shows the operating expenses are running \$56,446.00 under budget and the report shows no major expenses for the month. Capital expenditures are running \$1,869.268 behind the projected spend. The Capital Budget for this month differs from what was reported two months ago due to capital budget timing. The capital expenditures were all scheduled based on the new planning which is included in the budget materials moving all the projects out according to the projected start and completion dates. There were no further financial items presented for board review.

REPORT FROM PLANNING COMMITTEE: An update was given on the meeting held on Thursday, May 14, 2015 with Dennis Greci and Ann Straut-Esden Financial Staff of the DEEP. The overall opinion of those who attended the meeting was that the meeting went well and they came away feeling that DEEP would be supportive of the project and the District's funding proposal. Based on the results of that meeting
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Ken Green Chairman of the Planning Committee prepared a list of items he felt the Planning Committee should be doing. One was to meet again with USDA ASAP to talk about the meeting that was held with DEEP and the co-financing issue. Ray Turri would contact Dave Prickett on Tuesday instructing Dave to set up a meeting as soon as possible with USDA. Prior to setting a meeting date, Ray Turri would seek confirmation that it was OK with legal council to move ahead with the meeting.

Use of CWF and method of taxation: At the meeting with DEEP, it was noted by Dennis Greci that the use of CWF will require that Operations and Maintenance cost of the District following the completion of the project be paid by user charges, not Ad Valorem. Ray Turri stated that in a meeting held with Dennis Greci two years ago that both he and Bob Goldfeld recollect Dennis Greci saying the same thing. Ann Straut-Esden confirmed the statement made by Dennis Greci and stated to Ray that she would be present at the meeting of the taxpayers and be happy to explain the rational for this charging method. Ray Turri stated that he would also like to have Dennis Greci present at the taxpayers meeting whenever it is held to explain to the taxpayers what the policies are. Discussed was what method of taxation could be used for funding of Capital projects, can it be fixed or ad valorum or a combination of both. Clarification needs to be sought on the issue.

New Business: Removal of Cindy Barrett from the Alternate position on the WLSDSA Board. No action was taken at the Annual Meeting to re-elect Cindy Barrett to the Alternate Position on the WLSDSA Board. Based on the fact she has not attended any of the meetings or made any contact with the board A MOTION WAS MADE BY Ray Turri seconded by Jim Mersfelder to not re-elect Cindy Barrett to serve as an Alternate on the WLSDSA Board. SO VOTED.

Change of Time for holding of Monthly Board Meetings: Discussed was the change of time for holding of the meetings. The Board was in agreement to change the time for the holding of the monthly meetings to 4:00 P.M.

Jim Mersfelder reported that he will be working with Laurie Mosley in the preparation of the all Monthly Financial Reports so that when he is traveling that Laurie will be able provide all of the reports and once she is comfortable with the format used by Jim Mersfelder, she will be happy to attend the meetings if necessary.

Ray Turri urged all Board members to make every effort to attend the Budget meeting. Ray Turri will give a brief update on the results of the DEEP meeting and the next steps to be taken.

There was no other business to come before the meeting and the meeting adjourned at 6:38 P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICTSEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary & Clerk of both Boards Respectively

